



Supporting Officer – Position Description BRC Rover Unit Delegate

Attend business meetings of the Branch Rover Council on behalf of their Rover Unit.

All Units must be represented at BRC business meetings – if a Unit has no delegates available, a proxy form must be filled out and given to a member of another Unit and passed to the BRC Chair before the start of the meeting.

Each Unit may have a maximum of two delegates at each business meeting.

Any additional attendees from each Unit are to be observers only, and must sit behind the delegations and not comment during meetings unless specifically called upon by the Chairman.

Unit delegates must be financial members of the BRC.

Unit delegates are responsible for:

- Accurately representing the consensus of their Unit, and making judgements based on their Unit's opinion on topics. If a motion is put forward, and delegates feel the need to discuss with their Unit first, they should request to defer the motion until the next business meeting.
- Bringing any information from BRC meetings back to their Unit for discussion at Unit Business Meetings.

Unit Delegates will bring any relevant business from their own meetings.

Preparing and presenting Unit Reports to the BRC.

Voting on any motions presented by other BRC delegates, or the executive.

Communicating any Unit issues with the Executive and/or BC Rovers at each meeting.

Discussing Unit finances with the Treasurer and/or Chairman each meeting, particularly any membership fees that are due.